



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SAKET COLLEGE OF PHYSICAL EDUCATION GONDIA
• Name of the Head of the institution	DR HITESH D RATHOD
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07182235703
• Mobile No:	9823246155
• Registered e-mail	scopegondia@gmail.com
• Alternate e-mail	hitesh.rathod80@yahoo.com
• Address	SAKET COLLEGE OF PHYSICAL EDUCATION BAJAJ NAGAR FULCHUR ROAD GONDIA
• City/Town	GONDIA
• State/UT	Maharashtra
• Pin Code	441601
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERISTY NAGPUR				
• Name of the IQAC Coordinator	KRISHAN KUMAR SONI				
• Phone No.	07182235703				
• Alternate phone No.	8349719171				
• Mobile	8349719171				
• IQAC e-mail address	scopegondia@gmail.com				
• Alternate e-mail address	sonikrishnakumar82@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.scopegondia.com/assets/pdf/2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.scopegondia.com/assets/pdf/ACADEMIC%20CALENDER%202021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	7.9	2006	02/02/2006	02/02/2013
6.Date of Establishment of IQAC			10/12/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NILL	NILL	NILL	NILL	NILL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year		1
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1-NOT CONDUCTED ANY SORT OF CULTURAL EVENTS DUE TO STRICT LOCK DOWN NATIONWIDE AMIDST COVID-19 2- CONDUCTED EXAMINATION AND RELATED TASKS STRICTLY AS PER THE GUIDELINES ISSUED BY THE UNIVERSITY.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
IN WAKE OF COVID-19 LOCKDOWN SITUATION COLLEGE HAS DECIDED TO ADHERE TO THE GUIDELINES ISSUED BY THE UNIVERSITY	FOLLOWED UNIVERSITY GUIDELINES	
13.Whether the AQAR was placed before statutory body?		No
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Nil	Nil	
14.Whether institutional data submitted to AISHE		

Year	Date of Submission
2021	28/01/2022

15. Multidisciplinary / interdisciplinary

Multidisciplinary / interdisciplinary

1- In order to integrate different subject areas into Physical Education lessons, we integrate Interdisciplinary approach in teaching & learning process in our college.

2- Integrating core subjects with physical activity can easily be done and can be very beneficial to student learners in all levels of Education.

3- A great effort is done in addition to be integrated with other subjects.

4- In Kinesiology and Biomechanics lot of concepts of Physics and Biology are used to explain and co-relate the concept for better understanding.

5- Similarly in subjects like Anatomy and Physiology, core concepts of Biology and Biochemistry is used to explain the mechanism of different physiological processes taking place in our body such as Nutrition, Respiration, Circulation and Nervous coordination.

6- Certain concepts of Physics are used to explain skills in different games of athletics such as concept of Projectile Motion is used in Javelin Throw similarly concept of Newton's Law of motion and Rotational Kinematics is used to explain Discus Throw and shot Put.

16. Academic bank of credits (ABC):

Institution has not Joined Academic Bank of Credits

17. Skill development:

1. Our institution focus on value education and soft skill

development.

2. During the routine classes we emphasize on developing humanistic, ethical, constitutional and universal human values of truth, righteous conduct, peace, love, non-violence, scientific temper, citizenship values.
3. Yoga Education and meditation is an integral part of teaching and learning process in Physical Education and we do practice the same in our routine classes.
4. We have 1.30 hrs reserved for Yoga and meditation in the academic planner.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. Our institution offers learners to study the course in Hindi medium / English Medium and Marathi Medium.
2. Our faculties are trained to teach in bilingual mode (English and Vernacular).
3. Degree course BPED and BPES both are taught in bilingual Mode as per the need of the learner.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OUTCOME-BASED EDUCATION (OBE)

Definition-

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels

Some important Initiatives of transformation to the Outcome Based Education

1. Course is defined as a theory, practical or theory cum practical subject studied in a semester/ Year.
2. Course Outcome (CO) Course outcomes are statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course. In BPED there are 4 Semesters and in each semester students have their Practicals and

Field activities. We relate theoretical knowledge with that of practicals. In Physiology and Anatomy we have some science models through which we use to demonstrate the core concepts for better understanding.

3. Programme :- It is defined as the specialization or discipline of a Degree. It is the interconnected arrangement of courses, co-curricular and extracurricular activities to accomplish predetermined objectives leading to the awarding of a degree. .

4. Program Educational Objectives (PEOs) :-The Programme Educational Objectives of a program are the statements that describe the expected achievements of graduates in their career, and also in particular, what the graduates are expected to perform and achieve during the first few years after graduation. This is achieved by giving learners an opportunity to practice their lesson plans in the linkage school. Each learner is given at least 1.30 hrs for the teaching practice.

20.Distance education/online education:

20 . Distance education/online education:

1. We are affiliated college & we do not offer Distance Education.
2. During Covid-19 period we had shared course materials and notes of important chapters through whatsapp broadcast groups.

Extended Profile

1.Programme

1.1	BPED (4 SEM COURSE WITH CBCS) AND BPE (3 YEARS COURSE)
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	121
-----	-----

Number of students during the year

File Description	Documents
Data Template	View File

2.2 00

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 72

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 06

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 00

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	BPED (4 SEM COURSE WITH CBCS) AND BPE (3 YEARS COURSE)
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	121
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	00
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	72
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	06
File Description	Documents
Data Template	View File

3.2	00
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	08
Total number of Classrooms and Seminar halls	
4.2	387296
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	04
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. The institution ensures effective curriculum delivery through a well planned and documented process. The college regards effective delivery of curriculum as the most vital curricular aspect. :Academic calendar:
 - The college follows the Academic calendar issued by the University and executes it rigorously.
 - The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. The Time Tables are displayed on the Notice Board
 - The syllabus link of University is also provided to the students. Teaching Plan and Teaching Diary: Teaching plan is prepared by every faculty member at the beginning of academic year
 - The faculty engages extra periods and practicals as and when necessary and maintains their records. Laboratories:
 - There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
 - The students maintain the practical journals and the

results are certified by the faculty. Teacher support: • The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject. • The Choice Based Credit System (CBCS) is implemented for enabling choice for selection of Elective papers to the students. Feedback: • Any discrepancies identified are considered for correction and suggestions are taken for improvement. •

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

SAKET COLLEGE OF PHYSICAL EDUCATION GONDIA ACADEMIC CALENDAR 2020-2021 Sr. No ITEMS/EVENTS PROPOSED DATES
 1 Opening of the College After Summer Vacation 1st July 2020 (On line)
 2 Admission Process Start 12th July 2020 (C.E.T.) On line
 3 Beginning of the Practical Classes 1st Week of Aug On line
 4 Beginning of the Theory Classes 1st Week of Aug On line
 9 Practice Teaching Start 4rt Week of September On line
 11 Winter Vacation 1st Week of Novermber
 12 Reopening of the College after winter vacation 4rt Week of Novermber
 13 First term examination 1st Week of December On line
 18 Preparation for final practice teachings examination 1st Week of Jun On line
 19 Practice Teaching Examination 2nd Week of Jun On line
 21 Skill Examination preparation 1st Week of Feb On line
 22 Final Skill Examination 2nd Week of Feb On line 2021

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating

C. Any 2 of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
01	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1. Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum Response:

The institution runs the courses in B.P.Ed & BPES in the college. Curriculum is designed by RTM Nagpur University, Nagpur which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution took care to focus on these issues. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters and co-curricular activities.

BPES SYLLABUS

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

121

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	NA
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
130	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response: Identification of Advanced and Slow learners: To identify advanced and slow learners : From second year onwards; we consider their performance in the classroom and the university examinations. The academic performance of the students helps in identifying the slow and advanced learners. On the basis of the report issued by the subject faculties the following strategies for the same is followed :-Remedial coaching classes for slow learners': Special care is taken of the academic weak students. To enhance their performance the college conducted remedial coaching. Extra coaching is provided in respective subjects. Class tests are conducted based on previous year question papers. It has been successful outcome as the targeted group of slow learners showed improvement in the academic activities and university examination. The major objective of this program is to make them competent and self confident to face the exams and reduces the drop out ratio. Advanced learners scheme. Advanced learners are provided several opportunities to develop their knowledge and skills. These students are motivated to read advanced reference books, by providing additional library facilities. They are asked to solve the model question papers. They are given special guidance to perform better in the future.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
127	06

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences. We strive to stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. Experiential Learning :- All faculty members conducts add-on programs to support students in their experiential learning. The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students - Laboratory Sessions are conducted with content beyond syllabus experiments. Annual cultural program - This is organized every year for the students of the college to give a vent to their creativity. Regular Quizzes- Quizzes are organized for student participation at intra or inter college level. Seminar Presentation - Students develop technical skills while presenting papers in seminars. Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to participate in various inter-college and intra-college technical fests and other competitions such as: In-house summer training with project development Regular Assignments based on problems Mini Project development Regular Quizzes Case studies Discussion Class presentations Debates Participation in Inter college events

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

2.3.2. Teachers use ICT-enabled tools for effective teaching and learning process:-

The use of ICT in education adds value to teaching and learning, by enhancing the effectiveness of learning. ICT can lead to an improved student learning and better teaching methods. It's a rising trend where the education has outgrown the physical constraints of classrooms and acquired mobility. Student's access information whenever and wherever they want. It enable faculty members and students to become better informed in their fields of specialization. ICT Room is Wi-Fi enabled to ensure better use of the available resources.. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Teachers use various ICT tools for conducting workshops. Recording of video lectures is made available to students for long term Learning and future referencing. Students are counseled with the help of Zoom / Google meet applications.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

06

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

06

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

06

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. Amidst Covid-19 Protocol the Principal holds meeting of the faculties and directs them to ensure effective implementation of the evaluation process. In B.P.Ed admissions are given purely on the basis of CET Scores while in B.P.E Students are given admission as per University norms. During Covid-19 period assessment & evaluation is done as per the guidelines issued by the university. Topics are given by their teachers to the students online to prepare for power point presentation which is then internally assessed & evaluated. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.3. Mechanism to deal with examination related grievances is

transparent, time bound and efficient. Grievances related to college conducted examinations: All the Theory Papers & year end examination is carried out as per the guidelines issued by the university. Internal assessment is done at college level. Grievances if aroused is resolved at college level by the Examination Grievance Redressal Committee. Grievances regarding university examinations: Grievances related to University Examination are forwarded to the University Grievances Committee. Students can obtain photocopy of the answer sheets from university on request. Students who were not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. The students are notified about the same in due course. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program. Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides. Program Specific Outcomes (PSOs): These are statements that define outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability. Mechanism of Communication: The College adopts Outcome based education and has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. 1. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and

College Committee meeting². Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level³. The Course Outcomes are communicated to the students by the respective faculty .In addition to this the course outcomes of all subjects, Lesson plan of a course contains regarding COs and each class is marked according to the COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.

2. The copies of the syllabi are kept in the department. It is distributed beginning the semester /year, and/or write among students. However, the student can download the syllabus from the website of Hemchand Yadav university <https://nagpuruniversity.ac.in/>

3. A link of RTM Nagpur university is given to download the syllabus and other respective information in the college website <https://www.scopegondia.com/>

4. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
113	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://www.scopegondia.com/Photo-gallery.php	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.3.1. Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years.

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme . Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of road, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year**12**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****01**

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****0**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SAKET COLLEGE OF PHYSICAL EDUCATION GONDIA**List of Infrastructure**

Sr.No.

INFRASTRUCTURE DETAILS**QUANTITY**

1

Classrooms

07

2

Multipurpose Hall

01

3

Library

01

4

Indoor Game Hall

01

5

Swimming Pool

01

6

Principal Office

01

7

Staff Room

01

8

Administrative Office

01

9

Boys Common Room

01

10

Girls Common Room

01

11

Parking

01

12

Store Room

02

13

400 M Track

01

14

Fire

availabl

SAKET COLLEGE OF PHYSICAL EDUCATION GONDIA

LIST OF PLAY GROUND

SR.NO

NAME OF PLAY GROUND

AVABILITY

01

02

03

04

05

06

07

08

09

10

11

12

13

400 MITER TRACK

KHO-KHO

KABADDI

HAND-BALL

BASKET BALL

BADMINTION(IN-DOOR)

VOLLEY BALL

FOOT BALL

TABLE TENNIS

CRICKET PITCH TURF WICKET

SWIMMING POLL

LAWN TENNIS

GYM HALL

01

01

02

01

01

01

01

01

01

01

01

01

01

SAKET COLLEGE OF PHYSICAL EDUCATION GONDIA

List of Electronic Equipment

Sr.No.

Equipment

YES

NO

1

L C D

01

2

T V

01

3

VCR

01

4

CAMERA

01

5

INTRACTIVE BOARD

00

6

VIDIO SHUTTING CAMERA

01

7

ICT EQUIPMENT

01

8

CCTV

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.scopegondia.com/Facilities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SAKET COLLEGE OF PHYSICAL EDUCATION GONDIA

List of Infrastructure

Sr.No.

INFRASTRUCTURE DETAILS

QUANTITY

1

Classrooms

07

2

Multipurpose Hall

01

3

Library

01

4

Indoor Game Hall

01

5

Swimming Pool

01

6

Principal Office

01

7

Staff Room

01

8

Administrative Office

01

9

Boys Common Room

01

10

Girls Common Room

01

11

Parking

01

12

Store Room

02

13

400 M Track

01

14

Fire

availabl

SAKET COLLEGE OF PHYSICAL EDUCATION GONDIA

LIST OF PLAY GROUND

SR.NO

NAME OF PLAY GROUND

AVABILITY

01

02

03

04

05

06

07

08

09

10

11

12

13

400 MITER TRACK

KHO-KHO

KABADDI

HAND-BALL

BASKET BALL

BADMINTION(IN-DOOR)

VOLLEY BALL

FOOT BALL

TABLE TENNIS

CRICKET PITCH TURF WICKET

SWIMMING POLL

LAWN TENNIS

GYM HALL

01

01

02

01

01

01

01

01

01

01

01

01

01

SAKET COLLEGE OF PHYSICAL EDUCATION GONDIA

List of Electronic Equipment

Sr.No.

Equipment

YES

NO

1

L C D

01

2

T V

01

3

VCR

01

4

CAMERA

01

5

INTRACTION BOARD

00

6

VIDIO SHUTTING CAMERA

01

7

ICT EQUIPMENT

01

8

CCTV

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.scopegondia.com/Facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.scopegondia.com/Facilities.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

387296.52

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is not automated with Integrated Library Management System (ILMS)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college.

There are 01- ICT Enabled classroom, 02- Computer system in the office in the college. The college building and the library building are facilitated with the Wi-Fi connectivity. There is a plan to extend the Wi-Fi connectivity throughout the college campus . There is restricted access of Wi-Fi connectivity to all student and the staff members of the college All teaching staff member use the ICT in the classrooms for making e-content for the students whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. College itself formats the computer without no fees and by the help of computer operator. Anti-virus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity is available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

04

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

115667

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the assets are maintained & supervised regularly. The consolidated budget is forwarded by the Principal for the Management's approval. Internal stock verification is done every year by a committee constituted by the Principal. Follow up action is taken on the committee's recommendations. Whitewashing the labs and maintenance of materials is done every year. Fire extinguishers are installed and maintained in all laboratories. Updated Antivirus software is provided in all the computer systems. Magazines and daily newspapers. The students & staffs are facilitated to use resources in the library. Sports Regular maintenance of outdoor courts, sports surfaces is crucial to prolong the life of court and maintain ideal playing conditions. Water sprayed in the sports ground as a daily routine practice. Outdoor courts or sports surfaces are professionally cleaned every 12 to 18 months. Basketball court and posts are well maintained and damages are immediately rectified. Playing materials (balls, net, rackets, etc) are fully utilized till it is worn out. All classrooms have adequate furniture, LED lights, fans and multiple electrical points. Repair works, replenishment of furniture, blackboard, electrical and plumbing are carried out at every year. Academic blocks are installed with pure RO water supply. Every academic block is provided with power backup using generator

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 441 529 506">File Description</th> <th data-bbox="529 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 529 613">Link to institutional website</td> <td data-bbox="529 506 1436 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 613 529 678">Any additional information</td> <td data-bbox="529 613 1436 678" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 678 529 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="529 678 1436 824" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	Nil	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	Nil								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
0									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
0									
<table border="1"> <thead> <tr> <th data-bbox="86 1207 529 1272">File Description</th> <th data-bbox="529 1207 1436 1272">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1272 529 1337">Any additional information</td> <td data-bbox="529 1272 1436 1337" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1337 529 1559">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="529 1337 1436 1559" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

09

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

04

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council has a significant role in coordinating the key activities of the college. The students are given opportunities to organize various activities like Republic Day, Independence Day, Teachers Day, Sport's Day, Literary events, cultural events etc. The Chairman organizes student activities and events. Officially represent all the students in the College. Secretary Though the campus is an anti-ragging free zone, student class representatives are responsible to enquire and escalate such issues to the convenor. Women Empowerment Cell: Women Cell works for spreading awareness on gender sensitivity through various activities and

also supports students on gender-related issues. Cultural Committee: This committee organizes various cultural events and celebrates different festivals. The sport's committee organizes sports events like Intramural as well as Intercollegiate tournaments to promote not only personal health but also team spirit among the students. Student role in Co-curricular and Extracurricular Activity Participation :Majority of students are involved and participated in NSS Activities ,Rallies, tree plantation in college premises and also in the town Camps ,Sports, Cultural or any Social events. It is an opportunity for students to give back something to their institute and society by developing their personality. Student involvement in other committees: Discipline Committee Grievance Redressal cell Career Guidance Cell Anti-Ragging

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Saket College of Physical Education Gondia is established in year 1995, a number of alumni got education from this reputed institution. We do not have a registered Alumni Association but with mutual consensus it has a great contribution in the educational development of the rural students. Many alumni of this college are well-known in their respective fields i.e. Politics, Education, Judiciary, Literature Sports, Agriculture, Business and Industry, Social Work and Public Speaking. Our Alumni Association works for the overall development of students as well as the institution. It helps our institution in terms of academic planning, placements of students, career guidance and technological guidance .Our College organizes various activities in association with the Alumni : 1. Guest lectures on various subjects and provide guidance from the experts of various fields to the students. 2. Some of our alumni are industrialists; they share their knowledge and expertise with the students. 3. Alumni helps to organize educational and industrial visits for the students. 4. Alumni provides information about the job opportunities available in their fields. 5. Our Alumni motivates the students for research activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

OUR VISION

Saket College of Physical Education, Gondia is committed to prepare Physical Education leaders of high academic caliber with a Holistic development of body mind and spirit nurtured with a strong commitment to serve human.

OUR MISSION

To pursue global standard of excellence in teaching , learning research and consultancy by self evaluation and continuous improvement.

Provide knowledge based services to the sports industry and to satisfy the needs of the society.

SHORT TERM GOAL

Our short term goal is based on the motto of the institution "The abundant life" distinctively shows that the institution is one of its kind that deal not only with a professional domain but also provides training to serve the nation through sports & Physical Education.

LONG TERM GOAL

Developing teamwork sportsmanship and cooperation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 The effective Leadership is visible in various institutional practices such as decentralization and participative management. The institution follows the academic calendar provided by the RTM Nagpur University. The Plans and the Policies for fulfillment of the mission of the institute are executed by the active faculty

members. For this purpose different committees have been constituted in the institute, who has been entrusted with the responsibility of implementing the programs and policies. For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students. A number of committees have been constituted by the principal to run the institute properly and smoothly. Principal along with the faculty and the staff are being involved in the process of decision making and its implementation. principal and other members of different committees always welcomes the suggestion and proposals of the faculty members and committees and transforms them to applicative practices in the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 The institutional Strategic/ Perspective plan is effectively Deployed .

Over the years Saket College of Physical Education Gondia has shown tremendous growth.

Both perspective and strategic plan documents are available in the institution. The following plans are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind, the short term, medium term and long term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management.

Strategic Plan

- College is offering Teachers training programme course.
- Extension activities were carried out through NSS

- Staff Development Programmes were conducted to enhance the skill and knowledge of the teaching and non-teaching staff
- The college has signed a linkage with the adjacent School for effective implementation of Teaching lesson of the pursuing students of the college.
- To identify and train the youth from rural areas in sports activities in the second campus
- To encourage the students participating in co-curricular/ extracurricular activities
- To encourage the Faculty for Paper publishing & UGC approved national and international journal Publishing.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Saket College of Physical education Gondia is affiliated to RTM Nagpur University .Based on the need, and according to the policy of the University & NCTE, Guidelines and Procedures are formulated by the College and get approval from the University . The overall planning and development of the institution is done by the Principal and Management of the college. The Secretary is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure. The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities. The accountant is responsible for all financial matters. The Statutory Bodies are constituted and meetings are conducted as per the NCTE, State Government and University guidelines. The Board of Management nominates other academicians and experts in to these Bodies to strengthen the functioning of the College. There are Committes, Cells and Associations focussing

on specific tasks and roles in the College. There is a written Job Description for each office and given to the officials at the time of appointment. The office of the Controller of Examinations has compiled all the rules and regulations of the evaluation system in a booklet.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 Welfare measures for Teaching and non-teaching staff

Welfare measures for Teaching & Non Teaching staff

Finance and related support

Financial assistance: Financial assistance is provided to faculty to participate in training programmes, Seminars, workshops, conferences and publication of books.

Staff picnic: Once a year, staff trip is arranged by the management for the teaching as well as non-teaching staff. The Management also takes care of all the financial expenses of this trip. This trip gives an opportunity for the staff to energize and rejuvenate their mind and body.

EPF: Employee Provident Fund (EPF) is applicable to the staff of our college from their date of joining the institution.

Salary advance given for needy staff members.

PF loans sanctioned as per GOI rules.

Leave related benefits-

Ten Casual leave per year and two permissions (of one hour) per month are allowed.

Sick leave for faculty members.

Maternity leave for 1 year for women staff members.

Physical facilities-

Conducive working environment provided in the campus in the form of Physical Infrastructure.

Faculty members also play games like shuttle badminton and throw ball during Special programs on health and fitness, yoga and meditation.

- Library with computer and internet facility.
- Separate vehicle parking lot for faculty
- • Separate rest rooms
- • Separate lunch room for faculty.

Saturdays when it is holiday for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

07

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5-Institutions Performance Appraisal System for teaching and non-teaching staff :-

There are two types of Performance based evaluation.

The first is called "PBAS [performance based appraisal system]" and the second is called "annual secret-report".

The PBAS provides a feedback of the faculty member. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. This system encourages them to make excellent performance in teaching and learning. The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extracurricular activities. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related information [duly signed by the Principal], and Part-D: Comment on the self-assessment by the Heigher-Education Department .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly Response:

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. The income and expenditure detail is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below: Before the commencement of every financial year, principal submits a proposal on budget allocation to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses will be monitored by

the accounts department as per the budget allocated by the management. The depreciation costs of various things purchased in the preceding years are also worked out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Saket College of Physical Education is self-finance college and not receiving any fund from government ,non-government bodies, individuals, Philanthropers during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes :-

However following may be two examples of best practices institutionalized:

1. Academic Audit through IQAC :

- The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education.
- Academic Audit Committee is set up for this purpose. At the beginning of academic session, the IQAC collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance.

1. Implementation of Green practices in the campus:

- The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, Awareness Programme on Renewable Energy and e- Waste Management. For the better implementation of green practices, IQAC distributed these activities among various departments.

1. Use and enrichment of ICT infrastructure :-

- The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

IQAC-supported institutional review and training learning reforms:

Academic review through periodical meetings: -

The IQAC conduct periodical meetings with the departments, Internal Examination Committee, Council of the Heads, the principal, College Development Committee throughout the academic year in the presence of the IQAC coordinator. The Faculty Coordination Committee conducts an academic review of all departments collecting information on academic activities, such as completion of study programs, unit tests, assignments, seminars, group discussion, quiz, education tour and other activities. This setup has evolved into successful review methodology for improvement in teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process.

Use and enrichment of ICT infrastructure :-The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in academic and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international

E. None of the above

agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>7.1.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year:-</p> <p>The following are some measures initiated by the institution for the promotion of gender equity: The safety and security of all the students has always remained a prime concern of the institution. All the students have been given ID cards to prevent the entry of the outsiders. The two watchmen mind this business. The girls are given helpline numbers to use in emergency. Self-defense programs are held at regular intervals. During exams, elections and annual day celebrations, presence of the police is insisted. The Anti-ragging Committee is formed for the safety of all the students. Separate rest rooms and wash rooms are there for the girl and boy students. Academic counseling is available to all. The girls are counseled informally regarding their personal and/or social problems. The Women's Committee organizes a number of activities for women empowerment. Another committee formed for the safety of the girl students is Anti-ragging committee. This committee, however, is formed for the safety of both the girl and the boy students. Fortunately, no serious kind of complaint has ever been registered to this committee</p>	

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NA

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

7.1.3. Describe the facilities in the institution for the management of the following types of degradable & non-degradable waste :-

- All stakeholders follow good hygienic practices as well as a comprehensive waste management plan. The core concern is to reduce, reuse and recycle wastes generated in the campus.
- The college has different dustbins for different types of waste, such as biodegradable, recyclable and non-degradable.
- Green, blue and red bins have been provided across the campus for the collection of solid waste generated at different sources in the college.
- Organic waste is disposed off in compost pits and processed and reused as manure for the plants and trees inside the campus.
- For liquid waste management, the water transport system is inspected for leaks in pipes, taps, valves and other components on a regular basis and promptly repaired.

- All E-Wastes such as computer, its accessories and all electronic wastes are collected and discarded through the authorized vendor to ensure no hazard to the environment.
- In the laboratories, hazardous chemicals and dyes are not used. Diluted acids are used in chemistry laboratories and are discharged directly. When it is necessary to use a strong acid or base, it is neutralized before discharge.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.scopegondia.com/Photo-gallery.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

7.1.8 Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities :-

- We feel the college is our second home and all faculties like a family member. We greet and wish each other at different festivals and invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social and communal harmony.
- Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony.
- The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns.
- To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show.
- In this competition students wore the different attire representing the different states, religions and cultures.
- Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.
- This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

7.1.9 Sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilities of citizens:-

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc.

Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

D. Any 1 of the above

students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

DATE

EVENTS

REMARK

21/06/2020

INTERNATIONAL YOGA DAY

CELEBRATED WITH COVID PROTOCOL

15/08/2020

INDEPENDENCE DAY

CELEBRATED WITH COVID PROTOCOL

10/09/2020

INTRAMURAL TOURNAMENT

NOT CONDUCTED DUE TO COVID PROTOCOL

25/10/2020

DUSSEHRA

NOT CONDUCTED DUE TO COVID PROTOCOL

12/11/2020

COLLEGE CAMP

NOT CONDUCTED DUE TO COVID PROTOCOL

25/12/2020

ANNUAL DAY

NOT CONDUCTED DUE TO COVID PROTOCOL

12/01/2021

YOUTH FESTIVAL

CELEBRATED WITH COVID PROTOCOL

26/01/2021

REPUBLIC DAY

CELEBRATED WITH COVID PROTOCOL

04/04/2021

SEMINAR

NOT CONDUCTED DUE TO COVID PROTOCOL

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 - Describe at least two institutional best practices

Best Practices

Title of the Practice: Swachh Bharat Abhiyan -

Cleanliness drive by college.

The objectives of this practice are To spread awareness among people about the importance of cleanliness.but also their surroundings. To teach basic hygiene to school kids and reduce the inflow of diseases.Ø To make students participate in various cleanliness drives.ØIt is observed that after most of the 'Sarvajanic' festivals, the public places like road, railway stations, beaches, etc. get flooded with wastes and garbages. The college, through its various activities conducted by different departments tries to ensure cleanliness and also spread the message of importance of hygiene and cleanliness in the vicinity. The college also joined hands with Gondia Municipal Corporation, NGO's and different agencies and participated in many cleanliness drives to achieve the objective of this practice. The Practice the College has always insisted on instilling values amongst its students and also in making them aware of their social and moral responsibilities. The college aims to make their students a responsible citizen of the nation by exposing them to various social service camps and drives.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS

It is the education which makes the system value based and adheres to the accepted norms of the society. The purpose of education is self affirmation and not self-negation. Value education alone can provide real meaning and content of life and enhances the cultural factor within human being. Role of our institution- Our present education has undoubtedly widened and several new fields of education and technology have emerged but nothing serious is being done in modern education institutions to teach morality. Therefore, in institution moral education is the first priority given by our teachers, as a part of their educational curriculum. The institution also promotes cocurricular activities like painting, music, elocution, recitation etc. The program of NSS related to the life and teachings of dignified personalities and concern towards aiding the needy and weak and volunteering in charity and natural/national disasters. Physical activities like game, sports and yoga will provide physical fitness, healthy body, mind and spirit. Participation in cultural activities will make the student aware of rich culture and heritage. All these practices are there in our college and we have given them an equal importance and rating among academics and other intellectual activities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

FUTURE PLAN

d. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such

initiatives

- f. Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff
- i. ICT facilities will be increased for teaching learning activity enrichment
- j. Recoupment of the permanent faculty in different departments
- k. Promoting the faculty for refresher, orientation course, short term course and CAS promotion
- l. Recognition of the research lab in concern subject
- m. Formation of department society for the active involvement of the student in concern subject
- n. Encouragement of the Best Student by the Principal and faculty
- o. Encouraging the faculty and student for field Project other than curriculum
- p. Reestablishing the IQAC by adding new members
- q. Online feedback system will be introduced in the session
- r. All faculty members are encouraged and facilitated to participate and present papers in conferences and UGC referred Journals
- s. To organized guest lectures by the expert in the concern subject
- t. To encourage the department head for the formation of linkages and MoUs with other institute and Industries as well.